



# MAXWELL-GUNTER CHIEFS' GROUP

## General Membership Meeting Minutes – July 2008

### 1. CALL TO ORDER

CMSgt Jeff Urbaniak, Maxwell-Gunter Chiefs' Group President, called the meeting to order at 1130 on 30 Jul 08 at the Maxwell-Gunter Falcon's Nest Old South Room. He led the group in reciting the Pledge of Allegiance and provided the invocation. The President welcomed the 8 members present for the general membership meeting:

CMSgt Urbaniak (President)	CMSgt Chong (Secretary)	CMSgt Rodgerson (Treasurer)
CMSgt Rafferty (GTNCOA/CO)	CMSgt Voigt (Ret)	CMSgt Gwaltney (Ret)
CMSgt Potter (Ret)	CMSgt McMillon (AU/CCC)	

### 2. AWARDS PRESENTATION

No presentations were made.

### 3. ACCEPTANCE OF MINUTES

Chief Voigt made a motion to accept the Jun 08 minutes. Chief Gwaltney provided a second. Motion passed.

### 4. TREASURER'S REPORT

#### Financial Update:

- Beginning Balance: \$1,154.40 (\$1,030.12 + \$124.28)
- Dues Collected: \$ 0.00
- Total Expenses: \$ 100.00
- Total Raised: \$ 183.00 (BBQ Fundraiser)
- Ending Balance: \$1,237.40 (\$1,113.40 + \$124.28)

### 5. HAIL & FAREWELLS, RETIREMENTS AND PROMOTIONS

- Chief Urbaniak welcomed new AU/CCC, CMSgt Brye McMillon.
- Chief Rafferty indicated his retirement date will be 1 Jun 09. Ceremony TBD.

### 6. EXECUTIVE COUNCIL COMMENTS

**President:** Chief Urbaniak expressed concern about the lack of CMSgt involvement in the Maxwell-Gunter Chiefs' Group. Additionally, it was brought to his attention by the Falcon's Nest that there will be a fee of \$75 per meeting from this point forward. He indicated to the

assembly that the Chiefs' Group cannot afford \$900 a year to pay for a meeting location. He indicated that he'll coordinate with Chief Repp to see if he can leverage anything to keep us at the Falcon's Nest. If arrangement can be made, then he'll announce a new location for the next meeting prior to 27 Aug 08.

**Vice President:** Not in attendance.

**Treasurer:** None

**Secretary:** Chief Chong conducted research to find the most recent policies approved by the Chiefs' Group during assembly meetings over the past 2 years. These most recent policies, if different from the current by laws, will be updated in Chiefs' Group By Laws document. A draft will be provided shortly.

## 7. FEEDBACK FROM LAST MONTH'S ACTIVITIES

None.

## 8. COMMITTEE REPORTS

<b>ALS Fellowship Panel (CMSgt Urbaniak)</b>	31 Jul 08 (Chiefs Urbaniak and Chong). 30 Oct 08 (Chiefs Rafferty and Rodgerson).
<b>Ways &amp; Means (CMSgt Turner)</b>	Not present. He did relay via email that the BBQ fundraiser grossed \$183.00
<b>Memorabilia (CMSgt Knox)</b>	Not present.
<b>Membership (CMSgt Rodgerson)</b>	No additional comments.
<b>Recognition (CMSgt Thornell)</b>	Not present (currently deployed). Chief Urbaniak indicated that any chief, active duty or retired, may now submit a nominee for the Chiefs' Choice Award at any time. This is in addition to the monthly list of designated chiefs. Who volunteered to select Chiefs' Choice Award nominees for Aug 08? Chiefs Kenney and Casto.
<b>Advertising and Publicity (CMSgt McMillon)</b>	Chief McMillon indicated he'll assist us with PA when necessary.
<b>Fellowship Committee (CMSgts Gill &amp; Potter, retired)</b>	Chief Potter relayed that Chief Gill is attempting to plan the next Chiefs' Get Together in Sep or Oct at the Falcon's Nest. The plan would be to cook your own steak/chicken/shrimp on the patio at the Falcon's Nest. More to follow.

**Web Site (CMSgt Rafferty)**

Chief Rafferty has created a rough design of our new web site. He requested a separate meeting with council members to discuss the format of our new Chiefs' Group web site. He emphasized the significance of having both a public and private portion of the web site. The private portion would require a member's pass word and would contain the monthly minutes, rosters and other pertinent data relating to the operations of the Maxwell-Gunter Chiefs' Group.

**Chiefs' Promotion Celebration Dinner (CMSgt Felch)**

Not present.

**Chiefs' Group Golf Tournament (CMSgt Norman)**

Not present. He relayed via email that he met with Mike Beverly, the Director of Golf at Capital Hill, and it was recommended to him that June 2009 would be a good month due to the lower costs at that time and the availability. Chief Norman indicated that this event could raise approximately \$4,600 plus sponsorship revenue and would suffice as an annual Chiefs' Group signature fundraiser. A committee of chiefs will be required to organize and run this fundraiser.

**Honorary Chief Induction Ceremony (?????)**

We need a POC for this event.

**9. OLD BUSINESS**

- a. Honorary Chief Induction. The group voted unanimously to induct a nominee as an Honorary Chief. Chief Urbaniak will schedule and announce a notification time/location to the inductee as soon as someone volunteers to be the POC for the ceremony. (OPEN)
- b. Chiefs' Group Mentorship Event. The concept for this is still not fully agreed upon yet. Chief Urbaniak will be putting a final proposal together for approval/disapproval from the Chiefs' Group. (OPEN)

**10. NEW BUSINESS**

- a. Chiefs' Group Heritage Run. Chief Gwaltney is coordinating with Chief McVicar on the feasibility/details of having a heritage run fundraiser. He insisted that, with help from local Airmen and NCOs on the day of the event, the opportunity for a profitable fundraiser exists. He recommended having it on 8 Nov 08 during Military Appreciation Week. (OPEN)

## 11. COMMAND CHIEF COMMENTS

**CMSgt McMillon – AU/CCC:** He introduced himself and indicated he looks forward to being involved and helping us in any way possible.

**CMSgt Repp – 42 ABW/CCC:** Not present.

**CMSgt Fanning – 908 AW/CCC:** Not present (deployed).

## 12. UPCOMING EVENTS

- a. ALS Chiefs' Fellowship Panel, 31 Jul 08, 0800, ALS (filled)
- b. ALS Graduation, 31 Jul 08, 1830, Falcon's Nest (CMSgt Rodgerson presenting the John Levitow Award)
- c. AFA Community Partnering Quarterly Luncheon, 19 Aug 08, 1130, O'Club
- d. Barbeque Fundraiser, 28 Aug 08, 1130, AFSNCOA auditorium hallway
- e. AFA Golf Fundraiser, 8 Oct 08.
- f. Barbeque Fundraiser, 10 Oct 08, 1130, AFSNCOA auditorium hallway
- g. ALS Chiefs' Fellowship Panel, 30 Oct 08, 0800, ALS (filled)
- h. ALS Graduation, 30 Oct 08, 1830, Falcon's Nest (will need a chief attending to present the John Levitow Award)
- i. Heritage Run Fundraiser, 8 Nov 08, (more to follow)
- j. AFA Veteran's Day Luncheon, 13 Nov 08, 1130, O'Club
- k. Barbeque Fundraiser, 14 Nov 08, 1130, AFSNCOA auditorium hallway
- l. Chiefs' Promotion Celebration Dinner, 24 Jan 09, Falcon's Nest.
- m. Honorary Chief Induction Ceremony, TBD

### 13. ADJOURNMENT

Chief Voigt made a motion to adjourn that was second by Chief Gwaltney. The motion passed and the meeting adjourned at 1305. The next meeting is scheduled for **27 Aug 08** at **1130** at a **new place to be determined**. An announcement will be emailed out prior to 27 Aug 08.

//SIGNED//

ABIE CHONG, CMSgt, USAF  
Secretary, Maxwell-Gunter Chiefs' Group

Approved as written.

//SIGNED//

JEFFREY A. URBANIAK, CMSgt, USAF  
President, Maxwell-Gunter Chiefs' Group

cc:  
Maxwell-Gunter Chiefs' Group Members